

CITY OF WEST SACRAMENTO

BOOK OF FEES

Description	Authority	Effective Date
ENGINEERING PLAN CHECK FEE	Resolution 17-60	Oct. 18, 2017

Fee Schedule

A. ENGINEERING PLAN CHECK FEE

This includes plan check of all public improvements associated with multifamily/commercial/industrial developments, and subdivisions; and/or any other right-of-way, easement, or on-site improvements for which Community Development or Public Works departments provides plan check services.

Use the following table to determine the fee amount.

Valuation Fee¹:

\$1 to 25,000	\$65 + (.0700 X Valuation Over \$650)
\$25,001 to 50,000	\$2,000 + (.0650 X Valuation Over \$25,000)
\$50,001 to 100,000	\$4,000 + (.0400 X Valuation Over \$50,000)
\$100,001 to 200,000	\$6,200 + (.0350 X Valuation Over \$100,000)
\$200,001 and greater	\$11,300 + (.0300 X Valuation Over \$200,000)

Applicants with a plan check fee greater than \$5,000 are eligible to request a deposit/reimbursement structure for plan check fees. Under this structure, the applicant would be required to submit a deposit according to the formula described above. Staff time related to plan check would be tracked and the actual cost of the plan check fee will be equal to the cost of the staff time and materials required. Time shall be charged at rates published in the Book of Fees for Engineering Services and shall be rounded up to the nearest whole hour.

Under a deposit/reimbursement structure, following satisfactory completion of, and prior to the acceptance of the public improvements, the City will submit an invoice to the applicant for the additional cost should the actual cost exceed the deposit amount. All outstanding plan check fees owed to the City shall be paid in whole prior to City acceptance of the improvements. If the cost of the plan check services is lower than the deposit amount, the City will issue a reimbursement to the applicant.

The Director of Community Development may, at his/her discretion, require initial deposits in the above fee amounts to be accompanied by a Reimbursement Agreement which shall be executed by the Applicant at time of permit issuance.

¹Valuation based upon Improvement Valuation Data.

B. TECHNOLOGY FEE

A technology fee shall be charged as an additional fee for basic plan check and inspections. The amount of this fee shall be 8% of the fee charged in section A above. This fee shall be used for expansion of the City's E-Government and Geographical Information System programs, along with their operating and maintenance costs.

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C. ENCROACHMENT PERMIT FEE

This includes plan check and inspection for work performed within City rights-of-way and easements.

Application fee \$250
 Valuation fee (same fee schedule as plan check and inspection fee, Section A above)

D. ON-SITE PERMIT FEE

This includes plan check and inspection for work performed on commercial, industrial, and multi-family sites outside of buildings/structures which are processed through the Building Division.

Application fee \$250
 Valuation fee (same fee schedule as plan check and inspection fee, Section A above)

E. GRADING PERMIT FEE

This includes plan check for earthwork generally exceeding 200 cubic yards or lesser quantities at the discretion of the Director of Community Development. Fees associated with the installation of storm water Best Management Practices (BMPs) shall be calculated per Section A above.

Application fee \$250

Grading Valuation Fee²

1 to 200	c.y.	\$200
201 to 1,000	c.y.	\$200 + \$15 for each additional 100 c.v or fraction thereof over 200 c.v.
1,001 to 10,000	c.y.	\$320 + \$20 for each additional 1,000 c.v. or fraction thereof over 1,000 c.v
10,001 to 100,000	c.y.	\$500 + \$100 for each additional 10,000 c.v or fraction thereof over 10,000 c.v.
100,001 and greater	c.y.	\$1,400 + \$60 for each additional 10,000 c.v. or fraction thereof over 100,000 c.v.

² Volume based on the estimated volume of excavation, displacement, and/or full or combination thereof proposed for the site.

HISTORY:

<u>AUTHORITY</u>	<u>DATE</u>	<u>ACTION</u>
Res. 05-1	3/5/05	Approve schedule
Res. 09-8	1/14/09	Add deposit/reimbursement text
Res. 13-2	3/20/13	Increase B. fee % and \$ amount
Res. 16-48	6/15/16	Add text and On-Site Permit Fee
Res. 17-60	10/18/17	Clarify working in A; increase all fees